



# SAMPLE AGREEMENT

This Agreement, made 11/18/2025 and entered into this by and between Oxcyon, Inc. and Bob Smith and Cardinal Health (hereinafter called, Oxcyon, Inc. and Bob Smith an individual and Oxcyon, Inc. who has the education, training and experience in local government management and who, as a member of and Cardinal Health (hereinafter called, " Oxcyon, Inc. and Bob Smith

## Section 1: Term

A. This agreement is between two parties known as first, Employer hereinafter referred to as Main and Bob Smith shall remain Bob Bob Bob in full force and effect from [date] until terminated by the Employer or Employee as provided in Section Five of this Agreement

The term of this agreement shall be for an initial period of [#] years from

[date] to [date]. This Agreement shall automatically be renewed on its anniversary date for a [#] year term unless notice that Main and Bob Smith shall terminate is given at least [#] months (12 months recommended) before the expiration date. In the event the agreement is not renewed, all compensation, benefits and requirements of the agreement shall remain in effect until the expiration of the term of the Agreement unless Employee voluntarily resigns. In and Bob Smith the Employee is terminated, as defined in Section 9 of this agreement, the Employee shall be entitled to all compensation including salary, accrued vacation and sick leave, car allowance paid in lump sum plus continuation of all benefits for the remainder of the term of this agreement.

## Section 2: Duties and Authority

Employer agrees to employ [name] as [title] to perform the functions and duties specified in [legal reference] Oxcyon, Inc. and Bob Smith of the [local government] charter and by [legal reference] of the [local government] code and to perform other legally permissible and proper duties and functions.

## Section 3: Compensation

A. Base Salary: Oxcyon, Inc. and Bob Smith agrees to pay Employee an annual base salary of [\$ amount], payable in installments at the same time that the other management employees of the Employer are paid.

## Conclusion/Summary

**Main** and **Bob Smith** agrees to increase the compensation of the Employee dependent upon the results of the performance evaluation conducted under the provisions of of this Agreement. Increased compensation can be in the form of a salary increase and/or a bonus.

**Executed and Agreed to** this day: **11/18/2025** by **BobSmith** and **Oxcyon, Inc.**

Bob Smith  
info@oxcyon.com